



## KJD CARE LTD

HEAD OFFICE: 97 WHITEHORSE LANE LONDON. SE25 6RE.

SUPPORTED OFFICE: 117 ESSEX ROAD, LONDON E10 6BS.

TEL: 0207 1014360 [INFO@KJDCARELTD.COM](mailto:INFO@KJDCARELTD.COM) WEBSITE: [WWW.KJDCARE.CO.UK](http://WWW.KJDCARE.CO.UK)

### JOB VACANCY- SENIOR CARE WORKER

#### ABOUT KJD CARE LTD

KJD Care Ltd is a pioneering person centre agency and supported housing that helps shape the lives of people in the community. We provide care to people with complex needs to regain the confidence and skills to rebuild their lives and place in the community.

#### SUMMARY OF ROLE

- To provide a need-led service to all service users adopting a person-centred approach that fosters self-awareness and personal growth and gives each person the strongest voice regarding decision-making and lifestyle choices.
- To work alongside a deputy manager in the provision of care and support. To act as a mentor to other care and support workers by being an example and supporting them in their supervision, development, and appraisal.
- You will be involved in shaping and delivering the Agency's Statement of Purpose and supporting the Registered Manager, Deputy Manager and the Support Workers to achieve the same.
- You will be part of the company team that provides high-quality care services and support clients' needs, advocates for their well-being. You will be responsible for safeguarding and promoting individual rights, providing good quality care, which is free from oppression, and where differences are respected and valued.

#### JOB SPECIFICATION & FURTHER DETAILS

Job Title:	Senior Care Worker (Soc Code 6146)
Reference:	KJD/SCW/21/01
Date posted:	5 <sup>TH</sup> January 2021 (Ongoing Vacancy).
Salary:	£27,324, (Inclusive of holiday pay/allowance)
Employment Status:	Full Time
Reporting to:	Janet Olutu-Adegbuyi (Registered Manager)



## KJD CARE LTD

HEAD OFFICE: 97 WHITEHORSE LANE LONDON. SE25 6RE.

SUPPORTED OFFICE: 117 ESSEX ROAD, LONDON E10 6BS.

TEL: 0207 1014360 [INFO@KJDCARELTD.COM](mailto:INFO@KJDCARELTD.COM) WEBSITE: [WWW.KJDCARE.CO.UK](http://WWW.KJDCARE.CO.UK)

### ESSENTIAL REQUIREMENTS:

- A minimum of level 3 (RQF) Diploma in Adult Care or its equivalents (verified by UK NARIC). Any candidate with a qualification higher than level 3 will be much desirable.
- At least one (1) year experience working within a health care provision or setting.
- Working knowledge of the Care Standards Acts 2000 verifiable by completing a level 2 in Care Certificate.
- Be able to provide an up-to-date, clean DBS.

### MAIN RESPONSIBILITIES, TASKS & DUTIES

#### Key Responsibilities:

- To organise and direct other care and support workers throughout a shift of work.
- To assist in the formal supervision of other care/support workers
- To assist the line manager in the appraisal of other support workers
- To take on the role of mentor for a group of care and support workers
- To carry out spot checks on staff and maintain records
- To respect the individual rights and choices of service users/ clients
- To respond to the different cultural values and diversity of service users/ clients
- To ensure the health and safety of service users/ clients; to report any health and safety issues or equipment failures to the manager
- To communicate effectively with colleagues and managers
- To provide personal care and support to service users regarding their daily living needs
- To contribute to the therapeutic and social programmes offered to individual service users/ clients
- To carry out moving and handling in accordance with training and in-house policy
- To assist service users to live a normal lifestyle, including sleeping at night where required
- To assist service users in retaining memory and life skills
- To support service users, ensuring that they have a satisfactory intake of nutrition consistent with their preferences and needs
- To undertake generic cleaning duties where required
- To dispose of waste safely and in accordance with service users wishes and as per the plan of care and support.



## KJD CARE LTD

HEAD OFFICE: 97 WHITEHORSE LANE LONDON. SE25 6RE.

SUPPORTED OFFICE: 117 ESSEX ROAD, LONDON E10 6BS.

TEL: 0207 1014360 [INFO@KJDCARELTD.COM](mailto:INFO@KJDCARELTD.COM) WEBSITE: [WWW.KJDCARE.CO.UK](http://WWW.KJDCARE.CO.UK)

### Leadership

- Provide leadership to the team, acting as a positive role model at all times.
- Manage rotas daily.
- Lead the shift, ensuring staff give support that follows individual's care plans and daily support plans.
- Provide adequate supervision to the Support Workers on your team.
- Provide on-call cover as arranged by the Manager and Deputy Manager, working within on-call guidance.
- Ensure good team working.
- Motivate, support and mentor the staff when needed.
- At each shift, ensure staff complete all necessary paperwork to an acceptable standard and sign off.

### Support

- Support service users/ clients regarding decision-making and lifestyle choices, enabling them to control their own lives and increase independence.
- Ensure all personal care tasks are carried out in line with the individual's needs, wishes, and preferences, following the care plan.
- Support service users to take an active role in the community by accessing local facilities and wider community resources in the spirit of social inclusion.

### HEALTH AND SAFETY

All employees have a responsibility to abide by the organisation's safety practices and codes; they share equal responsibility with management for maintaining safe working practices.

The above duties and responsibilities are intended to represent current priorities and are not exhaustive; the post holder may, from time to time, be asked to undertake other reasonable duties. Any changes will be made in discussion with the post holder in light of service needs and will be commensurate with the post's grade and competencies.



## **KJD CARE LTD**

**HEAD OFFICE: 97 WHITEHORSE LANE LONDON. SE25 6RE.**

**SUPPORTED OFFICE: 117 ESSEX ROAD, LONDON E10 6BS.**

**TEL: 0207 1014360 [INFO@KJDCARELTD.COM](mailto:INFO@KJDCARELTD.COM) WEBSITE: [WWW.KJDCARE.CO.UK](http://WWW.KJDCARE.CO.UK)**

### **NOTES TO APPLICANTS**

You must submit a completed KJD employment form, a CV and a cover letter for this role. Please address all job description sections, providing evidence about each element of the selection criteria where applicable.

Your application will be considered based on what is supplied by you on the CV and cover letter, and subsequent interview.

### **EQUAL OPPORTUNITIES POLICY STATEMENT**

KJD CARE LTD is committed to equality of opportunity both as an employer and as a responsible care provider. KJD CARE LTD will promote good relations among its staff and create conditions that contribute to all its members' full development and potential.

### **NO SMOKING POLICY**

Applicants should note that KJD CARE LTD has a no smoking policy, which means that smoking will not be permitted anywhere in KJD buildings or on client premises.